

ER-5-2057

CONFIDENTIAL

Comptroller

Acting Deputy Director (Administration)

General Services Function

REF. : Notice No. [REDACTED]

25X1A

1. In order to carry out the provisions of the above referenced notice, the following table of organization changes are approved:

a. From General Services Office, Records Services Division, Machine Records Branch, all positions are transferred to the Office of the Comptroller, Machine Records Division. (72 positions)

b. From General Services Office, Records Services Division, Office of the Chief, positions No. 427, Records Management Officer, GS-0306-15, and No. 401, Secretary-steno, GS-0318-5 are transferred to the Management Improvement Staff, Records Management Branch. See Annex A.

c. From General Services Office, Records Services Division, Records Management and Distribution Branch, all positions in the Office of the Chief of the Branch (5 positions), in the Records Management Section (19 positions), and in the Records Center Section (18 positions) are transferred to the Management Improvement Staff, Records Management Branch. See Annex A.

2. All incumbents of above positions and funds, equipment, records, and facilities are transferred to the Office of the Comptroller.

3. The ceiling for the Office of the Comptroller is increased by [REDACTED]

25X9

/s/

L. K. ABILL

Acting Deputy Director
(Administration)

Enclosure
Annex A

cc: Office of Personnel
Logistics Office

cc: Alvino